

Finance Committee Meeting
September 3, 2024 || 4:00 PM
Keil Building || First-Floor Board Room

Members Present: Dr. Curry, Dr. Clark, Bill Clevenger, and Mark Reynolds

Others Present: Bryan Carper (Broeren-Russo) Maria Robertson, Floyd Bolt, Kim Kurtenbach (BLDD) Caleb Allen, Dave Campbell, Amy Wagner, Michelle Dixon, Sam Mills, Scott Johnson and Jennifer Sommer

The meeting was called to order at 4:03PM. There was no public participation and the minutes from the May 7, 2024 meeting were approved.

Ellsworth Dansby Jr. Magnet School Update – Bryan Carper (Broeren-Russo)

- Tile Bathroom Walls Level 2, Epoxy Flooring Level 2
- Light Fixture Installation Level 2
- Mechanical Grilles, Registers, Diffusers Level 2
- Drop Ceiling Tiles Level 2
- Prime and First Coat of Paint L2, Gym Paint, Level 1 Areas
- Finished West End Parking, Roads, Sidewalks
- Mechanical Screen Wall Installation (Exterior)
- Canopy Gutters / Nichiha Installation
- HVAC Systems Live
- Gym Flooring
- Elevator Installation
- Cabinets / Science Equipment for Level 2
- Gym Equipment Install
- Landscaping

Muffley Kitchen Equipment

- Bringing in all equipment needed to cook on-site at Muffley (Self-Operating Kitchens)
- M J Kellner won the bid
- Bid approval will be taken to Board of Education on September 10, 2024
- It will take approximately 9 – 12 weeks to receive all equipment
- Start cooking on-site after Christmas Break
- Parsons will be the next self-operating kitchen
- Estimated cost for Muffley - \$91,000
- Portion of each sale of lunches that goes to ARAMARK and portion that goes back to District
 - District portion can go towards kitchen or making kitchen better
 - Balance was almost \$2 million at one time

Parking Lot Priorities

- Stephen Decatur Middle School
 - Lots of areas that need to be addressed
- South Shores
 - Back side of parking lot is in bad shape
- Will bring throughout the next couple of months (quotes) to the finance meetings

Fundraisers

- Board of Education delegated approval of fundraisers that are less than \$5,000 Dr. Curry can approve
 - Two fundraisers at Franklin Grove
 - One fundraiser at Hope Academy

Enterprise Fleet Management

- Look at lease agreement for fleet vehicles
- District has around 83 – 87 vehicles in fleet
- Used for maintenance personnel, supervisory personnel, Aramark, transportation purposes, activity buses, and drivers ed cars
- New undertaking for DPS
 - Have never leased vehicles
- Ray Jess with Enterprise Fleet Management
 - Open-Ended Leasing Model
 - 3 options at end of term
- Interest rate on this process
 - Based on 3-year treasury bill plus 3% and affixes month it delivers for term
- Looking at doing drivers ed vehicles first
 - Would only be committed to this lease agreement first

Facilitator Contract

- RFQ's were sent out for facilitators
- Individual and a firm sent in RFQ's
- Green & Associates
 - Visioning – Kick Off Meeting
 - Formation of Steering Committee
 - Organize and Identify the Intent of Program
 - Workshops, Open Houses, other events
 - Lines of Communication
 - Will be recommended at next board meeting
 - Time and materials not to exceed \$58,000
 - Depends on how often District uses them

Health Life Safety Report Updates – Kim Kurtenbach with BLDD Architects

- Ten Year Safety Survey Report
- Not included in report
 - Dennis Lab Schools
 - Johns Hill Magnet School – new facility has not existed for 1- years
- Three Parts
 - Safety Reference Plans
 - Description of Existing Conditions
 - Violations and Recommendation
- A-Urgent – Total \$111,685
- B-Required – Total \$20,340,079 (with roofing)
 - Total \$11,774,545 without roofing
- C-Recommended
 - Not included any items
- District Summary
 - Total \$20,451,764
- Fire Prevention Safety Funding

- Part of 10-year survey would be amendment
 - Total with contingency and fees (10% each) = \$24,117,382.98
- Next Steps
 - Present at Board meeting on September 10
 - Enter information in IWAS and Regional Office of Education for approval

Meeting adjourned at 5:18PM